



St Dominic's Sixth Form College

Minutes of the Meeting of the Search Committee held on Tuesday 3rd February 2026 at 3.30pm online via Zoom.

- 1. Present:** Patrick Freely (PF)
Andrew Parkin (AP)
Apologies: David Martin (DM)
- In Attendance:** Susan Jacobs (Clerk to the Governors) (SJ)

PF chaired the meeting in DM's absence.

- 2. Declarations of Interest**
There were no declaration of interests at this meeting beyond those already recorded.
- 3. Terms of Reference for Review (Paper A)**
The terms of reference of the committee were agreed.
- 4. Minutes of the Meeting held on 17th June 2026 (Paper B)**
The draft minutes of the meeting of 17th June 2026 were agreed, subject to a couple of minor changes, and will be signed by DM.
- 5. Matters Arising**
Actions concluded and closed.
- 6. Instrument & Articles of Government (Paper C)**
SJ explained that in light of statutory changes, the Catholic Education Service had reviewed the I&As for all Catholic Colleges and had made the required updates. SJ pointed out changes in the Articles i.e. 1c, The DfE and not the ESFA is now responsible for funding. The main change is in item 10; previously student governors could not vote on financial matters, now they can therefore that paragraph has been deleted. DM endorsed the edits, the document was sent back to the CES and once returned will be featured at a governing body meeting.
- 7. Composition of the Governing Body 2025/26 (Paper D)**
1. List of current membership was noted.

2. Current and forthcoming vacancies.
Sister Karen d'Artois and Anne O'Shea's terms of office come to an end on 31st August 2026. SJ will contact both to ascertain their willingness to be re-appointed for a further term
There is currently one foundation governor vacancy.
- 8. Committee Membership (Paper E)**
PF is now chair of the remuneration committee.
Recently appointed governors have been allocated committees.
- 9. Link Governors (Paper F)**
No change to the current link governor responsibilities.

10. Feedback from the SFCA Clerks' Conference 28th January 2026

SJ reported that she had attended the SFCA conference. Themes included the use of AI; the reduction of pupil numbers in secondary schools and possible impact on sixth form colleges and a change in governance, i.e. moving away from compliance to more values, strategic ability and risk based agendas.

11. Any Other Business

There was no other business.

12. Date of next meeting

Tuesday 16th June 2026 at 3.30pm

The meeting closed at 3.50 pm

Actions from Search Committee 3rd February 2026

	<i>Comments</i>	<i>Responsibility</i>
4	<i>DM to sign minutes of 17th June 2025</i>	<i>DM</i>
7	<i>SJ to contact Anne O'Shea and Sr Karen d'Artois to ascertain if they would like to stand again for a further term.</i>	<i>SJ</i>

Signed Date
Chair