



Minutes of the Catholicity and Curriculum Committee held on Tuesday 14th October 2025 at 3.30pm in the Board Room and Teams

Present: Anne O'Shea (Vice Chair) (AO)
Angela Inglese (AI)
Andrew Parkin (AP)

In Attendance: Clare Castell (CC)
Bryan Johnston (joined late) (BJ)
Craig McDonagh (CM)
Swetha Fernando (Student Observer) (SF)
Lorna Wilkins (Assistant Clerk) (LW)
Mark Williams (for item 1222) (MW)

1219. Welcome, Prayers and Apologies

AO welcomed everyone to the meeting. Apologies had been received from Sister Karen d'Artois, Cáitlín Boyle, Pav Gill, Rares Pancs and Isabela da Silva (who was due to give a curriculum presentation on Art and Art History). In KdA's absence, AO chaired the meeting. AI was welcomed to her first meeting as a Governor – AI said it was a privilege to be a Foundation Governor and a member of this committee.

1220. Election of Chair and Vice Chair

As there were no new nominations, AO nominated KdA (who had confirmed she would be happy to continue as Chair). This was seconded and agreed. AI nominated AO to continue as Vice Chair, this was agreed.

1221. Declarations of interest at this meeting

There were no declarations of interest concerning the business of this meeting.

1222. Curriculum Presentation by Mark Williams (Head of Government and Politics)

MW gave a powerpoint presentation, highlighting the following:

- **Results:** Had been very good with an increase in A*-A, and a 100% pass rate.
- **Team:** Consisted of MW, new in post, and Melisa Tupou – both taught Y1 and Y2; and Scarlet Rowe – a new teacher, teaching Y1 only.
- **Current state:** 95 Y1, had had a waiting list at the start of term, have completed first Progress Check, timed assessment was happening this week, aiming to complete Paper 1 topics by February; 74 Y2, have completed PC4 with feedback ongoing, working through 2nd/3rd topic, timing was looking good.
- **Areas of improvement:**
 - Ideology: after looking at the last results have made changes to SoW regarding Ideology questions as they had had the lowest marks – it had previously all been taught at the end of Y1, would now cover one area at end of each term (liberalism, conservatism, socialism), this would mean it was less rushed and students could complete a full paper at Christmas, so should help with progression.

- Marking standardisation: marking each other's papers, whole class feedback, example answers.
- Flipped learning: creating videos, using AI to get examples.
- Assessment: by Christmas, Y2 should be able to do the whole paper; having timed practice throughout the course so students get more used to it.
- **Visits:** Over the two years, visits to Senedd, Holyrood, City Hall and Westminster if possible – getting to see devolution.

AI: Flipped learning is a great idea, making videos to give information so students can watch it beforehand, ready to debate the topic in class.

AO: Was the new teacher an early careers teacher? Yes.

AO thanked MW for the presentation, congratulating the department on an excellent set of results and wishing MW all the best for the year in his new post.

1223. Terms of Reference (Paper A)

The only change was the quorum now being 40% of the membership.
The ToR were approved.

1224. Minutes of the Previous Meeting (Paper B)

The minutes of the meeting held on 13th May 2025 were agreed as a correct record (to be signed).

1225. Matters Arising From Those Minutes

None.

1226. Chaplaincy Report (Paper C)

CC referred to the report, which showed activities since May, highlighting and adding:

- 19 students and staff were preparing for Confirmation; and 3 baptisms. Would be bringing in someone to help.
- New Bible Study group starting after half term.
- 18 students in the Charity Team, as part of Wednesday's Enrichment, were leading on all charitable events. Would be a new team in November, to keep ideas fresh.
- 45 students had so far paid their deposit for Lourdes, numbers were likely to increase. Help with funding was coming through especially for those who could not afford it.
- 33 students would be going on the Rome pilgrimage, accompanied by CC, AP and other staff, with Fr David Reilly leading.
- Physics department had offered to support the Chaplaincy, currently discussing options, was great to get support from a department.

AO thanked CC for a very comprehensive and excellent report, it was so vibrant with wonderful work being done. The student wanting to pray the Rosary was very impressive. Lourdes numbers were really good, it was a moving experience for the students. The pastoral lunch for the students without peers from their previous schools was a lovely idea.

AP said what a fantastic job CC was doing. 140 students had attended the Lourdes Mass when Fr Andrew Gallagher came to talk about it. It could be the largest contingency the College had had. So much of what CC and the Chaplaincy did reflected the ethos of the College.

AO agreed that the Chaplaincy had been transformed in the last few years and was pleased to hear that departments were wanting to get involved.

AI agreed with AO's comments.

1227. Lourdes 2026 - update

AP explained that the following week was the deadline for deposits. The Diocese and travel

company had been contacted. It was likely that 8-9 staff would be required, a big undertaking. **An update would be given at the next FGB.**
CC added that local parishes were keen to support the fundraising.

1228. Mission and Ethos Policy (Paper D)

AP suggested the policy was for noting. It had not had any major changes but should be relooked at after the Section 48 Inspection.

The policy was agreed, and recommended to the FGB; with a redraft next academic year

1229. Prevent

Prevent Strategy Update; Prevent Policy (Paper E); Prevent Risk Assessment (Paper E1)

CM explained that most updates were due to him replacing BJ as a Designated Safeguarding Lead; there was also now reference to premises being on the gate checking ID on those accessing the site.

There was nothing to update on Prevent; staff were up to date with their training.

The Policy and Risk Assessment were agreed.

1230. Performance Indicators (Paper F)

The performance indicators could be updated:

- Mission and Ethos Policy, Prevent Policy, Prevent Risk Assessment – reviewed at this meeting. Safeguarding and Child Protection Policy had been reviewed at FGB.

The Mission Statement was due for review at the next meeting. The Committee felt that it should be left as it was as it encapsulates everything.

1231. Any Other Business

None.

1232. Date of Next Meeting

Tuesday 10th February 2026 at 3.30 pm.

AO thanked everyone for attending.

The meeting closed at 4.05pm.

Signed Date
Chair of Committee

Actions from Catholicity and Curriculum Committee – 14th October 2025

No.	Comments	Responsibility
1227	Lourdes update to go to FGB	CC/AP
1228	Mission and Ethos Policy to go to FGB	SJ