



St Dominic's
Sixth Form College

Provider Access Policy

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Approved by	Ratified by Link Governor & Principal
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Author	Assistant Principal & Careers Leader
Available on	College Website

St. Dominic's is a Roman Catholic Sixth Form College committed to the personal and spiritual growth of all its members based on Christian values, academic excellence and high quality pastoral care.

Introduction

This policy statement sets out the College's arrangements for managing the access of providers to students at the College for the purpose of giving them information about the provider's education or training offer. This complies with the College's legal obligations under Section 42B of the Education Act 1997.

Student Entitlement

All students in years 1 and 2 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- To hear from a range of local providers about the opportunities and careers to which the technical qualification and apprenticeships might lead to – through the HE and Careers Day, careers presentations on a Wednesday afternoon and group discussions and taster events;
- To understand how to make applications for the full range of academic and technical courses.

For students in the 'third key phase' (Year 1 and 2), particularly those who have not decided on their next steps, there are two more provider encounters available during this period, which are optional for students to attend.

These provider encounters will be scheduled during the main College hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and students from the provider)
- answer questions from students.

Meaningful provider encounters

One encounter is defined as one meeting/session between students and one provider. We are committed to providing meaningful encounters to all students using the Making it Meaningful checklist.

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our students.

Management of Provider Access Requests Procedure

A provider wishing to request access should contact Anna Scarampi (Careers Leader), Telephone: 020 8422 8084, Email: careers@stdoms.ac.uk

Opportunities for Access

The College offers the two provider encounters required by law (marked in bold text) and a number of additional events, integrated into the College careers programme. We will offer providers an opportunity to come into College to speak to students or their parents or carers.

Please speak to our Careers Leader to identify the most suitable opportunity for you.

	Autumn Term	Spring Term	Summer Term
Year 1	Tutorial programme	HE and Careers Day for a variety of HE providers including Further Education colleges and apprenticeship providers Careers Talks on a Wednesday afternoon: HE and higher apprenticeship applications	UCAS and Apprenticeship Day: small group sessions: workshops with apprenticeship providers
Year 2	Post 18 assembly and tutorials – HE and apprenticeship applications	Meetings with careers adviser	<i>No encounters – legislation requires encounters to take place by 28 February if in Year 2.</i> Confirmation of post-18 education and training destinations for all pupils

Premises and Facilities

The College will make the Hume Hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The College will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our students.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the Careers Leader. The Resource Centre is available to all students during study periods and lunch and break times.