



St Dominic's
Sixth Form College

Procedures for Students with Specific Learning Difficulties (SPLD) / Disabilities

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Author	Study Plus Manager
Available on	College Website

St Dominic's is a Roman Catholic Sixth Form College committed to the personal and spiritual growth of all its members based on Christian values, academic excellence and high quality pastoral care.

St. Dominic's aims to support students with learning difficulties /disabilities by:

- Identifying individual needs prior to admission.
- Providing the necessary equipment, facilities and support for students to undertake their chosen course.
- Informing staff who are directly involved of individual requirements and support strategies, with consideration given to legitimate issues of confidentiality.
- Training staff to identify and assist students with special needs such as sensory impairment.
- Maintaining involvement with relevant groups and agencies where required.

Implementation**Identification of Needs:**

- Information provided by feeder schools directly or via Local Authority regarding EHCPs.
- Encouraging visits by students with known learning difficulties/disabilities prior to application to assess their needs and ascertain the correct course selection.
- Enrolment process includes the analysis of Personal Information Forms by Study Plus Department after entry to the College.
- Exam Access Assessment process to identify needs and provide support where required.

Support Offered:

- Individual interviews with the Study Plus Team.
- Specific assistance for students through flexible/open learning, drop-in sessions, Directed Study sessions, and Skillshops.
- Provision and support are provided for those students who require exam access arrangements for internal and external examinations.
- Assistance with career guidance, HE, FE applications, UCAS Personal Statements and CV writing.

Informing Staff:

- Study Plus records information about the College's students and their specific needs and this is available for all staff to view.
- Teaching staff are informed of students' individual needs and strategies to use when teaching them.
- First aiders and premises will be informed of students with specific learning difficulties and disabilities, of which they need to be aware for purposes of health and safety.
- Invigilators to be informed of specific learning difficulties and disabilities by the Study Plus and Examination Manager as appropriate.

Training:

- Cross-college training will be provided for tutors and teachers to identify and support students with specific needs.
- Induction for new staff will include training relating to identifying and supporting special needs.
- Training in Mental Health, Safeguarding, prevent and other relevant training will be provided for all staff.
- Staff with specific responsibilities for individual students with specific learning difficulties and disabilities will be given advice and training as situations arise.