



St Dominic's
Sixth Form College

Charges and Remissions Policy

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Author	Director of Finance & Human Resources
Available on	College Website

St. Dominic's is a Roman Catholic Sixth Form College committed to the personal and spiritual growth of all its members based on Christian values, academic excellence and high quality pastoral care.

Activities which will or may be charged for:

Resits of public exams

Where a student wishes to retake an exam, they will pay for the cost of the exam entry fee and an additional amount to cover the administration charges associated with the retake.

Remarks of public exams

Where a student wishes to have an exam remarked they will pay for the cost of the remark fee and an additional amount to cover the administration charges associated with the remark.

Music Tuition

If Music tuition is an optional activity the student has chosen to do then this cost will be charged to the student.

Trips

The cost of College trips including Travel, Accommodation and associated costs are fully chargeable to students in advance of the trip. If all costs have not been paid in advance the College reserves the right to stop the student travelling on the chosen trip.

Damaged or Lost books

Students who return damaged books or lose their books will be charged a replacement cost fee at the end of their course.

Other College Property

The College reserves the right to charge the student a replacement cost fee for lost or damaged College property such as laptops and sports equipment.

Remissions

In some circumstances the College may not charge for items or activities. This will be at the discretion of the governing board and will depend on the activity in question.

Students who apply to the College Bursary scheme will be means tested and if they satisfy the criteria they may have their trip or activity cost partly or fully subsidised by the College.