



St Dominic's
Sixth Form College

Behaviour Policy

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Author	Vice Principal
Available on	College website

St. Dominic's is a Roman Catholic Sixth Form College committed to the personal and spiritual growth of all its members based on Christian values, academic excellence and high quality pastoral care.

Context

The Mission of the College is to promote 'academic excellence' within the context of strong pastoral and spiritual support. To achieve this we must ensure that the highest standards of behaviour are maintained across the College at all times. It is the responsibility of all staff to ensure that the highest standards of behaviour are (a) expected and (b) maintained at all times to ensure a pleasant and harmonious learning environment where each student can grow and flourish academically, personally and spiritually as a young adult whilst at St. Dominic's.

Expectations around the College and in class

Expectations of behaviour are made clear to all students at the start of the academic year through the Principal's assemblies and the tutorial programme. The Disciplinary Staged Warning process, appended to this document, is explained to all students and this is used as a means of monitoring behaviour infringements.

Students should always behave in a way which helps promote learning in all classroom and lecture settings. All students are encouraged to contribute and have their views and opinions heard during lessons.

The College has a 'zero tolerance' policy towards drugs, violence and sexual harassment. This is made clear to students and parents at the start of each academic year through both the assembly programme and the Information Evenings that take place each September.

Expectations around the College site are clear and there is an emphasis on courtesy, politeness and mutual respect between students, staff and other visitors, as well as an holistic care for the environment. Any evidence of students being under the influence of alcohol or drugs would result in immediate suspension and parental involvement.

Behaviour and Equal Opportunities

The College operates an Equal Opportunities Policy and all members of the St. Dominic's community should do what they can to make sure that everyone is treated with fairness, respect and politeness. Disrespecting others, swearing or using aggressive language is unacceptable as are rude or insulting remarks based on race, faith, sexuality, disability or gender. Any such incidents are unacceptable and the College disciplinary procedure will be invoked with those students who have carried out such actions.

Behaviour and Electronic Devices

The College recognises the importance of mobile and electronic devices to help students with their learning. In general, mobile phones and other electronic devices should always be switched off in class and left in bags, unless permitted by the teacher as part of the lesson. The College regularly monitors students access to the internet via *Smoothwall* where the Vice Principal has oversight. Any infringements (viewing or searching for inappropriate materials) are dealt with by a Senior Tutor, Director of Learning, or a member of the SLT.

Behaviour and punctuality to class

Students should show respect for others in class by attending lessons on time. All those who are late should provide an apology and reason for lateness.

Appendix 1

Stage Warning System

	TRIGGER	ACTION	STAFF
Attendance falls below 95% - a conversation needs to be had between student, tutor and subject teachers.			
1	<i>Attendance falls below 91%</i> <i>Subject issues</i>	<i>Phone call home to parents</i>	<i>HoS/HoD, Student Services, Tutors</i>
2	<i>Attendance falls below 87%</i> <i>3 SLT supervisions in a term</i> <i>3 missed Core RE lessons</i> <i>3 subject referrals to tutors</i>	<i>On REPORT with Student Services - GREEN</i> <i>Two full weeks of 100% attendance and punctuality</i> • <i>Parents to sign report</i>	<i>Student Services</i>
3 STAGE 1	Attendance falls below 85% Persistent LATES or additional SLT supervision Persistent non-attendance to lessons Failure to uphold Student Contract Tap and run from lesson	Parental meeting with Student Services and STAGE 1 issued by Tutor • One full week of 100% attendance and punctuality • Letter home to parents	Student Services, Tutors
4	<i>Attendance falls below 82%</i> <i>Persistent LATES or additional SLT supervision</i> <i>Persistent subject referrals</i> <i>Persistent non-attendance to lessons</i>	<i>On REPORT with Senior Tutor - AMBER</i> • <i>Two full weeks of 100% attendance and punctuality</i> • <i>Letter home to parents</i>	<i>Senior Tutors</i>
5 STAGE 2	Attendance falls below 80% Persistent LATES or additional SLT supervision Persistent non-attendance to lessons Failure to uphold Student Contract	Parental meeting with Senior Tutors and STAGE 2 Issued by Senior Tutors • Letter home to parents	Senior Tutors
6	<i>Attendance falls below 77%</i> <i>Persistent LATES or additional SLT supervision</i> <i>Persistent subject referrals</i> <i>Persistent non-attendance to lessons</i>	<i>On REPORT with DoL - RED</i> • <i>Two full weeks of 100% attendance and punctuality</i> • <i>Phone call home to parents</i>	<i>Director of Learning</i>
7 STAGE 3	Attendance falls below 75% Persistent LATES or additional SLT supervision Persistent non-attendance to lessons Failure to uphold Student Contract	Parental meeting with DoL and STAGE 3 issued by DoL • Letter home to parents	Director of Learning
8	<i>Attendance falls below 70%</i> <i>Persistent LATES or additional SLT supervision</i> <i>Persistent subject referrals</i> <i>Persistent non-attendance to lessons</i>	<i>On REPORT with SLT</i> • <i>Two full weeks of 100% attendance and punctuality</i> • <i>Phone call home to parents</i>	<i>Assistant Principal</i>
9 STAGE 4	Attendance falls below 65% Persistent LATES or additional SLT supervision Persistent non-attendance to lessons Failure to uphold Student Contract	Parental meeting with SLT and STAGE 4 issued by AP Parental meeting with Governors Place at St Dominic's reviewed	Vice Principal, Principal