



Policy on Face Coverings

October 2020

Introduction and Context

The global Covid-19 pandemic has impacted all aspects of life around world. In the UK schools, businesses and families have had to make significant changes to the way in which they operate and live their lives.

In schools and colleges specifically, current government policy allows Heads and Principals a certain degree of latitude to make local decisions on the use of face coverings when there is no local (or national) lockdown in place.

You can find further information about this here:

<https://www.gov.uk/government/publications/face-coverings-in-education>

Policy

The College acts with probity with regards to national guidelines and follows them, as prescribed, as well as acting in a manner that supports student and staff safety on a day to day basis. Following agreement with a sub-committee of the Governing Body and a comprehensive risk assessment being carried out prior to the College reopening in August 2020, we expect all members of our College community to follow the following procedures:

Students

- Must attend College with a face mask or other suitable face covering. This must be worn correctly so as to cover both the nose and mouth
- Who arrive without a mask will be sent home and not allowed back on site until they have a mask
- Must wear face masks in all lessons
- Must wear masks in corridors and between
- Who have a relevant medical condition will not be expected to wear a mask. Students or parents should contact the College if this is the case and they will be issued with a **yellow** lanyard
- When outdoors are not required to wear a face mask. However, if they are inside, for example in the canteen then they must wear a mask unless they are in the process of consuming food or drink
- Must ensure that they wear a face mask on public transport if they need to use this to travel to and from College
- May be required to wear a face mask at other times, such as during a fire drill

The College Discipline Code will be used if students persistently break these rules. This could include suspension if students fail to act on previous disciplinary warnings.

Staff:

- Must wear a protective face covering when indoors – this can be a mask or a face shield. All staff were issued with a visor and a mask at the start of the academic year
- Who have a specific medical condition, precluding them from wearing a face covering, should alert Dee Wick, HR lead
- Should be mindful when visiting offices or other similar enclosed spaces to ensure that they wear a face covering

All visitors to the site must read this policy upon arrival and, wherever possible have had sent to them in advance of arrival, the College Covid-19 Risk Assessment

Originator: Principal
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