

ST DOMINIC'S SIXTH FORM COLLEGE

Minutes of the One Hundredth Meeting of the Governing Body of St. Dominic's Sixth Form College held at the College, Mount Park Avenue, Harrow-on-the-Hill, on Saturday 23rd September 2017 at 8.45am.

Foundation Governors	Tenure	Att	Other Governors	Category	Tenure	Att
Mr Anthony Aldridge	01.09.14-31.08.18	N	Mr Andrew Parkin	Principal	01.01.13	Y
Mr Denis Argent	01.09.14-31.08.18	N	Mrs Susan Firth	Staff	01.01.14-31.12.17	N
Mrs Rosemarie Beynon	01.09.14-31.08.18	N	Mrs Julie Duggan	Staff	02.09.15-31.12.17	Y
Mr Patrick Freely (Chair)	01.09.14-10.10.18	Y	Miss Deborah Perdoni	Student Governor	01.01.17-31.12.17	Y
Mr James O'Flynn	01.09.16-31.08.20	N	Mr Ababil Tahir	Student Governor	01.01.17-31.12.17	Y
Mr Neville Ransley	01.09.17-31.08.21	Y	Mrs Paula Eavis	Co-opted Governor	01.09.17-31.08.19	Y
Mr Ian Rogers	01.09.17-31.08.21	Y	Mr Ola Fajobi	Co-opted Governor	01.09.17-31.08.19	Y
Mr Christopher Moseley	01.09.14-01.08.18	Y	Miss Katie O'Brien	Observer		Y
Ms Honor Beck	01.09.14-01.08.18	Y				
Ms Anne O'Shea	01.09.14-01.08.18	Y				
The Rev James Neal	01.09.15-01.08.18	N				
Mrs Maura Coumbe	10.03.16-31.08.19	Y				
Mr David Martin	01.04.17-31.08.21	N				

In Attendance: Mr Brian Frederick Clerk
Miss Nicola Walsh Vice-Principal

The meeting opened with a prayer.

1452 Apologies

Apologies had been received from Mr Anthony Aldridge, Mr Denis Argent, Mrs Rosemarie Beynon, Mrs Susan Firth, Mr David Martin, Mr James O'Flynn and The Rev James Neal.

Mr Patrick Freely Chairman confirmed that the Strategic Planning Programme would be deferred until a later date because of the number of governors absent.

There would be the following AOB Items –

- Governors' Self Assessment Report 2017.
- Individual Governors' Responsibilities.

1453

1. Appointment of Chair and Vice-Chair 2017-18

Mr Patrick Freely was re-appointed as Chair.

A decision on Vice-Chair would remain pending in the absence of Mr Anthony Aldridge.

2. Confirmation of Committee Membership and Appointment of Chairs/Vice-Chairs

It was agreed to remain with the current membership. (Appendix to the minutes).

3. Register of Interest

The current list was updated in respect of the membership present.

1454 Minutes of the Previous Meeting

The minutes of the meeting held on 6th July 2017 were agreed as a correct record.

1455 Matters Arising From Those Minutes

1. Budget 2017/18 (Agenda Item 1435)

Budget planning had made provision for a 1% salary increase for staff. Mr Andrew Parkin Principal advised that if negotiations at national level result in a 2% increase for teaching staff, this would be a concern, because this would increase the cost of salaries by £100k in the context of a very tight budget.

2. Academisation of Catholic Sixth Form Colleges (Agenda Item 1439)

The Chair of ACVIC had met with Paul Barber (CES) to discuss the legislative process for catholic sixth form colleges to consider academisation.

It was estimated that any legislative change would take 2 years with the whole process being two to four years away.

It was reported that the Catholic group of secondary and primary schools were aiming to academise by April 2018. Top slicing to the Diocesan MAT had been calculated at 3%.

Academic support from the College remained open for Salvatorian College who were now experiencing a significant reduction in admissions during the process of a new build project.

3. Terms of Reference of HR and F&GP Committees (Agenda Item 1442)

The Clerk had circulated terms of reference for the establishment of an HR Committee with an amendment to the terms of reference of the Finance and General Purposes Committee. For report to the respective committees.

4. Strike Pay Deductions (Agenda Item 1442)

The back dating of strike pay deductions had not been significant.

1456 Governor Visits to Departments

List of Link Governors –

Neville Ransley	VPA
Honor Beck	Science
Patrick Freely	EMFL
Paula Eavis	SEND
Denis Argent	Maths
Anthony Aldridge	Business
James O’Flynn	Humanities
Anne O’Shea	Careers
Ian Rogers	AMS
Christopher Moseley	Website Compliance
Maura Coumbe	Safeguarding
Rev James Neal	Chaplaincy
David Martin	H&S

Paper D outlined the reporting format with Anna Doherty, Principal’s PA maintaining the record of visits. Programme of 2 visits a year – Autumn and Summer Terms.

1457 Report of the Quality and Standards Committee – Examination Results

Papers presented -

- Copy of overhead presentation made by Andrew Parkin Principal at the Quality and Standards Committee meeting.
- Report by Glynis Bradley-Peat (College Improvement Partner) on Examination Review visit on 7th September 2017.
- Unadopted minutes of the meeting of the Quality and Standards Committee held on 12th September 2017.

Neville Ransley reported on some key points highlighted at the Quality and Standards Committee meeting -

- Significant improvement in achievement from the previous year.
- Concern about the quality of marking by the exam boards.
- Value added results will promote College in the league table.
- Former students at Salvatorian College performed well.
- Teaching staff keeping abreast of the new subject specifications at A Level.
- Support in place for the less able students.
- Heads of Department Presentations.
 - Excellent results in Core Maths.
 - English and Modern Foreign Languages topped the value added scores.
 - Art/DT likely to diminish in the longer term because of the need for significant investment.
 - Gender gap in Science.
- Predictions and gradings will be based on internal exams without AS Level.
- For the first time students allowed to continue with U grades.
- No complaints recorded in the Complaints File.

The report was received.

1458 Any Other Business

1. Governors Self Assessment Report

Andrew Parkin tabled a Draft Governors' Self Assessment for completion. This was an aide-memoire in the event of an Ofsted Inspection.

This report would be an agenda item for Committee meetings.

2. Ofsted Consultation on New Procedures

There was now the expectation that Ofsted would inspect Outstanding Institutions.

The College's preparation included Departmental Inspections on a 2 year cycle.

A mock inspection every 3 years.

1459 Date of Next Meeting

Thursday 7th December 2017 at 6pm.

